

# MEDMENHAM PARISH COUNCIL

## Minutes of the Annual Meeting of Medmenham Parish Council held on Tuesday 18 May 2021 held in Medmenham Village Hall Car Park at 7.30pm

**Present:** Cllr. Neil Dring - Chairman  
Cllr Michael Anderson  
Cllr Sally Woolven  
Mrs. Carole Burslem – Clerk

**Public:** 2 members of the public were present

### **AM/01/21 Election of Chairman**

Cllr. Anderson nominated Cllr. Neil Dring as Chairman. Seconded by Cllr. Sally Woolven

As there were no further nominations Cllr. Dring was duly elected.

**RESOLVED, that Cllr. Neil Dring be appointed as Chairman for the current year 2020-2021.**

### **AM/02/21 Apologies for Absence**

No apologies

### **AM/03/21 Co-option of Councillors**

Kieran Millard was nominated by Cllr Dring and seconded by Cllr Anderson. Kieran Millard was duly co-opted as a Councillor for the 4 year term of office

**Resolved: That Kieran Millard be co-opted as a councillor to Medmenham Parish Council**

### **AM/04/21 Declaration of Acceptance of Office.**

Cllrs Dring, Cllr Woolven, Cllr Anderson and Cllr Millard duly signed their Declarations of Acceptance of Office as Councillors. Signatures were witnessed by Carole Burslem, Clerk

Cllr Dring duly signed of the Declaration of Acceptance of Office of Chairman and this was Witnessed by The proper Officer (Clerk), Carole Burslem

### **AM/05/21 Appointments to Outside Bodies**

The following appointments were approved by the Meeting:

**Medmenham Village Hall Management Committee:** Cllr. Michael Anderson

**NAG:** Mr. Peter Finch (Resident), as deputy for Cllr Wells

**WDALC:** Mrs. Carole Burslem, Clerk

**Community Board:** Cllr. Neil Dring and Carole Burslem, Clerk

**Marlow Society:** – the Clerk will act as a Representative if required

**AM/06/21      AGAR Forms**

Cllr Dring duly read out Sections 1 and 2 of the Annual Governance and Audit Review forms. It was noted by the Parish Council that the Parish Council complied with the criteria (<£25000 income/expenditure) for Certificate of Exemption which exempts the PC from a limited Assurance Review for 2020-21. The forms were then signed by The Chairman and The Clerk.

**AM/07/21      Annual Meeting of the Parish**

The Chairman proposed that due to the Corona virus restrictions still in place for gatherings and that local councils had to return to face to face meetings the Annual Meeting of the Parish be adjourned until July 2021. This was duly agreed unanimously.

**Resolution: To adjourn the Annual Parish Meeting until July 2021 when the Covid-19 guidelines will have been relaxed to allow full participation of the public and press at physical meetings.**

There being no other business the Meeting closed at 8.15 pm.

**Signed:**

**dated:**

**Chairman**